

JOB DESCRIPTION

International Travel House Ltd

Position: Finance Intern (Accounting)

Location: Delhi (Corporate Office)

International Travel House

International Travel House Limited (ITH) is India's first publicly listed travel company. With a diverse product portfolio, extensive national footprint, strong reputation for service quality and reliability (ISO 9001:2015 certified), and an enviable customer portfolio, ITH has become one of India's most admired travel companies.

Role Description: Under the supervision of the Mentor, the Accounting Intern will participate in the preparation of journal entries and financial reports, analyze actual financial data, learn more about bookkeeping software, and assist with other accounting activities. The ideal candidate for an Accounting Internship should possess an understanding of accounting and financial principles and a positive attitude. He / She should be collaborative, trustworthy, receptive to feedback, and eager to learn.

Key Responsibilities:

- Assisting with research, filing, data entry, recording and maintaining accurate and complete financial records.
- Working with bookkeeping software.
- Learning how to work as part of the Accounting team to compile and analyze data, track information, and support the company or clients.
- Preparing financial reports, such as balance sheets and income statements, invoices, and other documents.
- Taking on additional tasks or projects to learn more about accounting and office operations.

Qualifications & Key Competencies

- Pursuing CA
- Satisfactory completion of introductory accounting courses and a basic understanding of accounting and financial principles.
- High level of efficiency, accuracy, and reliability with a drive for continuous improvement
- Proficient in Excel and PowerPoint & Strong attention to detail, accuracy

If you are interested to explore this opportunity, pls email your updated resume on "putuldas@ith.co.in".

Finance Intern



JOB DESCRIPTION

International Travel House Ltd

Position: Finance Intern (Taxation)

Location: Delhi (Corporate Office)

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Role Description: Tax interns will get an exposure to work directly with tax professionals. They may assist with a variety of tasks, including preparing tax returns, researching tax law issues, and performing other duties as assigned by their Mentor. The incumbent should be detail oriented, organized, and able to multitask effectively.

Key Responsibilities :

- Assist the Internal Corporate Tax department with the preparation of tax (GST Liabilities) and timely filing of GSTR1, and GSTR3B.
- Coordination with all locations and Head Office for any taxation issues and GST Compliances
- Support in reconciling Ledgers with GST Returns on monthly basis and pass various settlement entries in system.
- Assist in preparation and filing of GST Annual Return, reconciliations, documents, invoices as required.
- Co-ordination with external consultants for preparing responses to various Notices received from department.
- Perform tax research and technical analysis.
- Gather data as needed to respond to notices and audits.
- Assist with corporate tax projects.

Qualifications & Key Competencies

- Pursuing CA
- Strong analytical skills & Proficient in Excel and PowerPoint.
- Strong attention to detail, accuracy and reliability with a drive for continuous improvement

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Finance Intern

